



THE ROYAL BOROUGH OF
KENSINGTON
AND CHELSEA

CONSTITUTION

*Re-adopted at Council on 31 January 2024
As amended 4 March 2024*

CONTENTS

PART ONE - THE COUNCIL AND LOCAL PEOPLE	
PART ONE, SECTION ONE: THE COUNCIL AND LOCAL PEOPLE	(Pages 5 - 22)
PART TWO - COUNCILLORS	
PART TWO, SECTION ONE: THE COUNCILLOR CODE OF CONDUCT	(Pages 23 - 32)
PART TWO, SECTION TWO: PROTOCOL ON COUNCILLORS' RIGHTS OF ACCESS TO INFORMATION	(Pages 33 - 36)
PART TWO, SECTION THREE: THE COUNCILLORS' ALLOWANCES SCHEME	(Pages 37 - 48)
PART TWO, SECTION FOUR: PROTOCOL ON COUNCILLOR/OFFICER RELATIONS	(Pages 49 - 56)
PART THREE - THE MAYOR AND FULL COUNCIL MEETINGS	
PART THREE, SECTION ONE - THE ROLE AND FUNCTIONS OF THE MAYOR	(Pages 57 - 58)
PART THREE, SECTION TWO - FULL COUNCIL	(Pages 59 - 62)
PART THREE, SECTION THREE - STANDING ORDERS	(Pages 63 - 82)
PART FOUR - THE EXECUTIVE	
PART FOUR, SECTION ONE - THE LEADERSHIP TEAM AND EXECUTIVE AUTHORITY	(Pages 83 - 94)
PART FOUR, SECTION TWO - THE DISTRIBUTION OF EXECUTIVE AUTHORITY	(Pages 95 - 106)
PART FIVE - COMMITTEES AND NON-EXECUTIVE FUNCTIONS	
PART FIVE, SECTION ONE - COMMITTEE DUTIES, MEMBERSHIP AND CHAIRMANSHIP	(Pages 107 - 108)
PART FIVE, SECTION TWO - TERMS OF REFERENCE OF COUNCIL COMMITTEES	(Pages 109 - 128)
PART FIVE, SECTION THREE - SCRUTINY COMMITTEES	(Pages 129 - 140)
PART SIX - JOINT ARRANGEMENTS	
PART SIX, SECTION ONE - JOINT ARRANGEMENTS	(Pages 141 - 142)
PART SEVEN - OFFICERS	
PART SEVEN, SECTION ONE - COUNCIL OFFICERS AND MANAGEMENT STRUCTURE	(Pages 143 - 154)

PART SEVEN, SECTION TWO - FUNCTIONS DELEGATED TO OFFICERS	(Pages 155 - 198)
PART SEVEN, SECTION THREE - OFFICER EMPLOYMENT PROCEDURE	(Pages 199 - 202)
PART SEVEN, SECTION FOUR - OFFICERS' CODE OF CONDUCT	(Pages 203 - 214)
PART EIGHT - PROCEDURES	
PART EIGHT, SECTION ONE - CODE OF CORPORATE GOVERNANCE	(Pages 215 - 234)
PART EIGHT, SECTION TWO - ACCESS TO INFORMATION PROCEDURES	(Pages 235 - 240)
PART EIGHT, SECTION THREE - FINANCIAL PROCEDURE RULES	(Pages 241 - 278)
PART EIGHT, SECTION FOUR - AUDIT PROCEDURE RULES	(Pages 279 - 280)
PART EIGHT, SECTION FIVE - CONTRACT REGULATIONS	(Pages 281 - 292)
PART EIGHT, SECTION SIX - LEGAL PROCEDURE RULES	(Pages 293 - 294)
PART EIGHT, SECTION SEVEN - CODE OF CONDUCT ON PLANNING	(Pages 295 - 314)
PART EIGHT, SECTION EIGHT - EXECUTIVE-SCRUTINY PROTOCOL	(Pages 315 - 320)
ADDITIONAL INFORMATION	
CHANGE LOG	(Pages 321 - 326)